

**ADDICTIVE DISORDER REGULATORY AUTHORITY BOARD**  
**MEETING**

ADRA Office  
4919 Jamestown Avenue, Suite 203  
Baton Rouge, LA 70808  
May 19, 2017  
1:00 P.M

- I. Call to Order: Roy Bass, Chairman
- II. Roll call; set quorum: Bernadine Williams, Secretary/Treasurer
- III. Public Introductions and Representation
- IV. Approval of May 19, 2017 Minutes: Bernadine Williams, Secretary/Treasurer
- V. Treasurer's Report: Bernadine Williams, Secretary/Treasurer
  - a) March 2017
  - b) April 2017
- VI. Public Questions or Comments
- VII. New Business
  - a) Approval of Applicants to be Credentialed
  - b) Comprehensive Law Review Follow-Up
  - c) LASACT Conference and Board Meeting – Lauren Lear and Marolon Mangham
  - d) IC&RC Conference Update – Lauren Lear and Marolon Mangham
  - e) Senate Bill No.75 – Celia Cangelosi and Lauren Lear
- VIII. Old Business
  - a) Certification and Credentialing Management System Update- Lauren Lear
  - b) Senate Resolution No.10 Update- Lauren Lear
- IX. Executive Director's Report: Lauren Lear, Executive Director

Adjourn Meeting: Next meeting date: Sunday, July 31,2017; 11:00 pm. @ the LASACT Conference, Crowne Plaza, Baton Rouge, LA

**Minutes**

**Regular Meeting of Addictive Disorder Regulatory Authority Board**

Friday May 17, 2016 at 1:00 P.M

Held at:

ADRA

4919 Jamestown Avenue Suite 203

Baton Rouge, LA 70808

*I. Call to Order*

The May 19, 2017 regular meeting of the Addictive Disorder Regulatory Authority Board was called to order to by Roy Baas, Chairman, at approximately 1:00 P.M. The meeting was held pursuant to public notice, each member received notice and notice was properly posted.

*II. Roll Call (Attachment 1)*

**Members Present:**

Roy Baas, LAC, CCGC, CCS, Chairman  
Paul Schoen, LAC, CCGC, Vice-Chairman  
Deborah Thomas, PH.D, LPP  
Bernadine Williams, LAC, CCS, CCGC Secretary/Treasurer  
Shaneeka Harrison, LAC  
Martin Thibodeaux, LAC  
Catherine Lemieux, LCSW

**Members Absent:**

Dr. Ken Roy, MD

**ADRA Staff Present:**

Lauren Lear, Executive Director  
Keisha Franklin, Assistant Director  
Ashley Carter, Administrative Assistant  
Celia Cangelosi, Board Attorney

*III. Public Introductions*

Marolon Mangham

*IV. Approval of March 17, 2017 Minutes (Attachment 2)*

A draft of the March 17, 2017 board meeting minutes was presented for approval. A motion was made to approve the minutes by Shaneeka Harrison and seconded by Martin Thibodeaux. The motion was approved after a unanimous vote in the affirmative.

*V. Treasurer's Report (Attachment 3)*

The March and April 2017 Treasurer's Reports were presented by Lauren Lear, Executive Director. A motion was made by Paul Schoen and seconded by Shaneeka Harrison to accept the report as given. The motion was approved after a unanimous vote in the affirmative.

**Minutes of ADRA Board Meeting of 05/19/2017**

---

VI. *Public Questions or Comments*  
No public Comments were made.

VII. *New Business*

a. Approval of Applicants to be Credentialed

A motion was made by Bernadine Williams and seconded by Deborah Thomas to approve the applicants listed as credentialed. The motion was approved after a unanimous vote in the affirmative.

b. Comprehensive Law Review Follow Up:

The Comprehensive Law review committee explored options in regards to individuals holding the RAC/ADC credential from others states seeking reciprocity. It was stated that further research will be done by looking deeper into IC&RC education standards.

c. LASACT Conference and Board Meeting:

The next board meeting will be held at the LASACT conference and is scheduled for Sunday July 30, 2017 at 11:00AM.

d. IC&RC Conference Update:

After attending the spring IC&RC conference, Lauren Lear reported that the wait time to retest after a failed test attempt has changed from 60 days to 90 days. It is proposed that after the first failed attempt LASACT will then work with the applicant and their CCS to create a remedial action plan in order to strengthen their weaker areas. As of March 2017, IC&RC has done away with Paper and Pencil Exams. As of October 1, 2017, the minimum standard for continuing education will change from 270 to 300 hours. Please note that the following changes has already taken effect as of October 1, 2016, degree requirements has been updated to a degree in behavioral science. The tiered supervision requirement for different degree levels is now in place. IC&RC requirements are 300 hours for High School Diploma/GED, 200 hours for a Bachelors degree, and 100 hours for a Masters degree. The board agreed to keep the minimum standards at 300 hours for direct supervision.

E. IC&RC Education Requirement Increase:

The current requirement is 270 clock hours of education. 180 Substance Abuse Specific Education, 90 Related and 6 in professional Ethics, The new requirement are 300 hours of education. A motion was made by Bernadine Williams and Seconded by Shaneeka Harrison to change the minimum requirement to 180 Substance Abuse Addiction Specific, 114 Related, and 6 in professional ethics.

F. Senate Resolution No. 10 Update:

Lauren Lear has submitted the report to the Senate and waiting for a response.

VIII. *Old Business*

a) Certification and Credentialing Management System Update:

Lauren Lear has had a few meeting with the group from MMT to work on the credentialing management system. During the last meeting, Lauren was able to view some of the features they are building into the system. It will automatically generate letters when applications are processed and approved/denied. It will give the applicant the ability to upload documents. They have also integrated the PayPal feature so that payments can be submitted as a part of the application process. Once the application is approved, the applicant can now receive notification that their wallet card is available to print on demand. We are very

**Minutes of ADRA Board Meeting of 05/19/2017**

---

excited to see this process coming along so well and should hope to have a launch date for the December renewal cycle.

IX. Executive Director's Report: Lauren Lear, Executive Director

- ADRA office will be closed the week of the LASACT conference. We will be in attendance at the conference Sunday through Wednesday. We will post notification in the window at the office. Normal hours will resume on August 8<sup>th</sup>.

A motion was made by Bernadine Williams and seconded by Shaneeka Harrison to adjourn the meeting. The motion was approved after a unanimous vote in the affirmative.

Respectfully Submitted,

---

Bernadine Williams, LAC, CCGC, CCS Secretary/Treasurer